

St. Louis School : Plan on Use of Capacity Enhancement Grant (CEG) in 2017-18 School Year

Means by which teachers have been consulted: Open invitation and staff meetings

No. of operating classes: 24

As at 3 October 2017

No.	Program Title	Task Area#	Major Areas(s) of Concern	Strategies/Tasks	Benefits Anticipated	Time Scale	Resources Required	Success Criteria	Method(s) of Evaluation	I/C
1	OLE – Caritas Community Service Program	A, C & E	To cultivate students' growth in particular in the area of self-management and value education	Students would carry out different services under the guidance of social workers.	Students will help the community and learn more about current issues.	10 hrs of service per student Oct 17 – May 18	Tuition Fee for about 13 groups. \$10,000	At least 80% of students can complete at least 10 hours of services and hand in their reflection.	1. Attendance Record. 2. Records of students' reflections.	CWK
2	Pastoral Assistant	A, D & E	<ul style="list-style-type: none"> To share the teaching duties of the Religious Studies Panel; To organize & monitor the religious activities and sodalities; To conduct religious education lessons for the Catholics and Catechumens in the General Education lessons 	To employ one full-time staff as the Associate Teacher	The workload of teachers of the Religious Studies Panel and Religious Education Team will be relieved.	1 Sep 2017 – 31 Aug 2018	Salary and MPF: \$210,861	75% of the teachers concerned (members of the Religious Studies Panel and Religious Education Team) agree that the performance of the Pastoral Assistant is satisfactory.	Questionnaire	STW
3	Putonghua Oral Training Course (S1-4)	B & C	<ul style="list-style-type: none"> To cater for student diversity; To improve students' speaking skills; To give more capable students opportunities to represent the school in Speech Festival. 	To recruit tutors from service providers in conducting 15 hours of supplementary lessons for selected students.	The workload of the Putonghua teachers will be relieved and students will benefit.	Oct 2017 – Nov 2018 (after school hours)	Salary of the tutors: \$8,500	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in Speech Festival 	1. Attendance record; 2. Result of Speech Festival	LCYJ

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4	Chemistry Remedial Program (S4, S5)	C	<ul style="list-style-type: none"> To cater for student diversity; To provide extra learning opportunities for the academically weak students. 	To purchase a self-direct learning packages in holding tutorial lessons for the ~10 weak or voluntary students of S4 and S5.	<ul style="list-style-type: none"> The workload of the Chemistry teaching staff will be relieved for STEM development in junior forms and weak chemistry students will benefit. Moreover, habits of self-direct learning can be nourished and the facilities of e-learning and m-learning can be fully utilized. 	<p>S4 : 1st term Oct-Nov 2017 (5 lessons), 2nd term Mar-May 2018 (5 lessons)</p> <p>S5 : 1st term Oct-Nov 2017 (5 lessons), 2nd term Mar-May 2018 (5 lessons)</p>	<p>Photocopying fee of worksheets and notes: \$300</p> <p>Earphones for both S4 and S5 students : \$200</p> <p>Self learning package (with explanatory video) for S4 whole year \$320 x 10 = \$3,200</p> <p>~10 iPad are borrowed from school library.</p> <p>Photocopying fee of worksheets and notes: \$300</p> <p>Self learning package (with explanatory video)for S5 whole year \$320 x 10 = \$3,200</p> <p>~10 iPad are borrowed from school library.</p> <p>Total : \$7,200</p>	<ul style="list-style-type: none"> More than 60% of the participants attain an attendance of 80%; Their participation in class and learning attitude is considered as good by the teacher-in-charge; The participants consider the course useful. 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback; Questionnaire 	<p>LHF (S4)</p> <p>LCY (S5)</p>

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5	S5 Chemistry Consolidation Course	C	To cater for the diversified needs of students.	<ul style="list-style-type: none"> Conduct consolidation classes in small group (4-5 students) on a weekly basis in first and second semesters. Problem manipulating skill in solving Chem DSE exam problems and reference exercise books are discussed. 	<ul style="list-style-type: none"> Five bright students from two S5 Chem classes. The workload of the Chemistry teaching staff will be relieved and students will benefit. 	1 st term Oct-Nov 2017 (4 lessons), 2 nd term Apr-May 2018 (4 lessons) → 8 lessons per year	Tutor's remuneration: (\$300/lesson) $300 \times 8 =$ $2,400$ Total:\$2,400	<ul style="list-style-type: none"> More than 85 % of the participants attend the course punctually. More than 85% of the participants rate 3 or above (out of 5) in different items in Course Evaluation Questionnaire. 	1. Attendance record; 2. Questionnaire	LCY
6	Biology Remedial Program (S4, S5)	C	<ul style="list-style-type: none"> To cater for student diversity; To promote student's interest in learning; To enhance learning effectiveness. 	To employ a tutor in holding tutorial lessons for the bottom 30 students of S4 & bottom 30 students of S5.	The workload of the Science teaching staff (Bio) will be relieved and students will benefit.	4: 2 nd term Apr-May 2018 (5 lessons) S5: 1 st term Sep-Oct 2017 (5 lessons), 2 nd term Apr-May 2018 (5 lessons)	Tutor's remuneration: (\$450/lesson) $450 \times 15 =$ $6,750$	<ul style="list-style-type: none"> More than 50% of participants attain an attendance of 50%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	1. Attendance record; 2. Tutors' observation and feedback; 3. Questionnaire	CCK P

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7	Biology programme for the average students	C	<ul style="list-style-type: none"> To cater for student diversity; To promote student's interest in learning; To enhance learning effectiveness. 	To employ a tutor in holding tutorial lessons for the S5 and S6 average students.	The workload of the Science teaching staff (Bio) will be relieved and students will benefit.	S5: 1 st term Sep-Oct 2017 (6 lessons), 2 nd term Apr-May 2018 (6 lessons) S6: 1 st term Sep-Oct 2017 (6 lessons)	Tutor's remuneration: (\$450/lesson) \$450 x 18= \$8,100	<ul style="list-style-type: none"> More than 50% of participants attain an attendance of 50%; Their participation in class and learning attitude is considered as good by the tutors; The participants consider the course useful. 	1. Attendance record; 2. Tutors' observation and feedback; 3. Questionnaire	CCK P
8	English Remedial Program (S1-3)	C	<ul style="list-style-type: none"> To cater for student diversity; To provide extra learning opportunities for academically weak students 	To employ 3 tutors to hold tutorials for the bottom 40 students of S1-3	Students will be assisted to consolidate their daily learning.	First term: Oct – Nov Second/Third Term: March - May (15 sessions)	Photocopying fee of worksheets and notes: \$100 For each class: Tutor remuneration: \$ 225 (1.5 hours/session) \$225 x 15sessions = \$ Total: 3 classes x \$3,375 = \$10,125	<ul style="list-style-type: none"> More than 80% of the participants attain an attendance of 80%. They attain 50% of more in a progress assessment given by respective teachers 	1. Attendance record; 2. Progress test	CW W
9	Junior Training Program	C & E	To cultivate students' growth in particular in the area of self-management and value education	Target Group: S1 – S4 About 30 S4 students are responsible for preparing a leadership training program for S1 – S3 schoolmates.	Students can improve their leadership skills and strengthen their sense of belongings to the school.	2D1N Camp (Mar/Apr 18) 1 Activity Day (July 18) 3D2N Camp (July 18)	Subsidy of the Residential Fee for 80 students. \$100 x 80= \$8,000	More than 90% of the participants agree that they had learnt a lot in this program.	Questionnaire	CWK / WCK

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10	Prefects' Association Training	E	<ul style="list-style-type: none"> To enhance the prefects' ability on handling discipline problems. To build up confidence, teamwork and leadership skills among prefects as student leaders. 	<ul style="list-style-type: none"> To organize training camps and workshops for the prefects to facilitate their growth. To equip the prefects with knowledge and skills to handle discipline problems. 	<ul style="list-style-type: none"> The workload of discipline teachers will be relieved. Prefects will obtain knowledge and skills to handle discipline problems. The personal growth of prefects will be fostered. 	Oct 2017 – May 2018	Training fee \$30,000	<ul style="list-style-type: none"> 75% of the participants find the activity useful Prefects are able to carry out the disciplinary duties and activities at school. 	<ol style="list-style-type: none"> Questionnaire; Observation by advisors and discipline teachers. 	CBL / FKY
11	Life Wide Learning Day	E	To cultivate student's growth in particular in the area of self-management and value education	Different kinds of activities are provided through real contexts and authentic settings. S1: Visit to churches S2: Visit to the Museum S3: Visit to a Science Exhibition S4: Sports experiences S5: Hiking	Students learn real experiences from real contexts and authentic settings. It is to address different kinds of learning not covered in a traditional classroom.	Nov 2017	Transportation fee, tutor/coach fee, Photocopying fee Total:\$40,000	<ul style="list-style-type: none"> Over 90% of students take part in the programme. Positive feedbacks from students and teachers. 	<ol style="list-style-type: none"> Attendance record Evaluation meeting 	CWK

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12	Hockey Coach	E	<ul style="list-style-type: none"> To cultivate students' sense of belonging to school. To promote physical health to students. 	<ul style="list-style-type: none"> To employ 2 external experts as coach of Hockey Team. To purchase the hockey training equipments for the regular hockey practice. 	<ul style="list-style-type: none"> Junior Form students will get appropriate trainings from the professional hockey coach. Senior Form students will get more intensive and high quality trainings as they can focus more on their own skills. It can ensure the safety of students when they are playing hockey. 	1 Sep 2017-31 Aug 2018	Coach fee and Booking fee: \$25,000	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in inter-school hockey competitions organized by HKSSF. 	<ol style="list-style-type: none"> Attendance record; Result of inter-school hockey competition 	CKK
13	Football Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school. To promote physical health to students. 	To employ an external expert as coach of School Football Team	Students will get more intensive and high quality training and the workload of teachers will be relieved.	1 Sep 2017 to 30 April 2018	Salary of coach: \$330 x 100hrs. = 33,000	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in inter-school Football competitions organized by HKSSF. 	<ol style="list-style-type: none"> Attendance record; Results of inter-school football competition. 	CBL
14	Basketball Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To employ an external expert as coach of School Basketball Team	Students will get more intensive and high quality training from the professional basketball coach.	1 Sep 2017 – 31 Aug 2018	Salary of coach: \$30,500	<ul style="list-style-type: none"> Average attendance 80% Achieving satisfactory results in inter-school basketball competitions organized by HKSSF 	<ol style="list-style-type: none"> Attendance record; Results of inter-school basketball competition. 	WCK

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15	Table Tennis (TT) Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school. To promote physical health to students 	<ul style="list-style-type: none"> Offering regular training. Offering more intensive training to some selected students. Actively participating in other competitions. 	<ul style="list-style-type: none"> To improve students' TT skills. To achieve favorable result in the inter-school competition. Reinforce students' sense of belonging in the school team as well as the school. 	1 Sept 2017 – 31 Aug 2018`	Coach fee: \$27,780 Booking fee: \$3,920 Balls: \$300 Total fee: \$32,000	<ul style="list-style-type: none"> All team members attend 80% of training. One of the grades is able to receive prize in the inter-school competition. 	1. Attendance; 2. Results of inter-school table tennis competition.	LHY
16	Badminton Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students 	<ul style="list-style-type: none"> The team would have regular training sessions twice a week. Each session will last for 2 hours depending on the availability of badminton courts. The team (all grades) would participate in the inter-school badminton competitions. 	Teamwork, sense of responsibility and self-confidence of students should be developed after they participate in inter-school competitions and trainings.	One Academic Year (2017-2018)	Coach fee and booking fee: \$33,500	<ul style="list-style-type: none"> All team members of Grades B and C should attend 70% of the regular practice. Positive feedback from the coach on students' attitude and performance 	1. Attendance record; 2. Oral feedback/ comments from the coach will be taken into consideration.	CMY
17	Swimming Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To provide regular training to students who have potential talent in swimming.	Promote health and self-confidence of the student participants	Sep-Nov, 2017; Mar-May, Jul-Aug, 2018 Total: 8 month	2hr per session, total about 36 session Lane booking fee: 9,000 Coach fee: 14,000 Swimming gear, 1,000 Total: 24,000	<ul style="list-style-type: none"> Average attendance 70% Students get medals in the inter-school swimming competition organized by HKSSF 	<ul style="list-style-type: none"> Attendance record; Number of medals achieved in the inter-school swimming competition 	CMY T

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18	Rugby Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	To provide regular training to students who have potential talent in rugby.	Promote health and self-confidence of the student participants	Sep 2017 - Jun 2018	Coach fee (1.5hr per session, total about 30 session): \$15,000 Venue rental fee: \$7,000 Total: \$22,000	<ul style="list-style-type: none"> Average attendance 70% Achieving satisfactory results in HKSSF's inter-school Rugby League. 	<ul style="list-style-type: none"> Attendance record; Results in HKSSF's Inter-School Rugby League 	WM C
19	Tennis Team	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	<ul style="list-style-type: none"> The team would have regular training sessions twice a week. Each session will last for 1.5 hours The team would participate in the inter-school tennis competitions. 	Teamwork and self-confidence of students should be developed after they participate in the competitions and trainings.	Sep 2017 - Jun 2018	Total Budget: \$25,000	<ul style="list-style-type: none"> Average attendance 70% Positive feedback from the coach on students' attitude and performance 	<ul style="list-style-type: none"> Attendance record; Oral feedback/ comments from the coach will be taken into consideration. 	CSL
20	Cross-country Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	<ul style="list-style-type: none"> Offering regular training. Offering more intensive training to some selected students. Actively participating in other competitions. 	<ul style="list-style-type: none"> To achieve favorable result in the inter-school competition. Reinforce students' sense of belonging in the school team as well as the school. 	Sep 2017 – Aug 2018	Coach fee: \$13,500	<ul style="list-style-type: none"> All team members attend 80% of training. One of the grades is able to receive prize in the inter-school competition. 	<ol style="list-style-type: none"> Attendance; Results of inter-school table tennis competition. 	HCY
21	Athletics Coach	E	<ul style="list-style-type: none"> To cultivate a strong sense of belonging to school To promote physical health to students. 	<ul style="list-style-type: none"> Offering regular training. Offering specific training 	<ul style="list-style-type: none"> To promote a higher division in the inter-school competition. Reinforce students' sense of belonging in the school team as well as the school. 	Sep 2017 – Aug 2018	Coach fee: \$18,500 Equipment: \$4,500 Total: \$23,000	<ul style="list-style-type: none"> All team members attend 80% of training. One of the grades is able to receive prize in the inter-school competition. 	<ol style="list-style-type: none"> Attendance; Results of inter-school table tennis competition. 	HCY

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22	Chinese Orchestra	E	All students	Students would participate in Chinese musical instrument classes. Invited students would participate in orchestra practices and performances.	Students would learn more about Chinese music, including appreciation and performing skills; Students would cultivate sense of performing art and become more confident.	<ul style="list-style-type: none"> • 30 hours per students (instrument classes); • extra 30 hours per students (orchestra) 	Tuition fee for 4 instrument classes and orchestra practices \$70,000	<ul style="list-style-type: none"> • Students are satisfied with the instrument classes and orchestra practices; • Conducted at least 3 performances in the scholastic year 	<ul style="list-style-type: none"> • Questionnaire • Number of performance 	LYS

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23	Instrument Class	C & E	To nurture students' aesthetic development, which is a part of their whole person development	<ul style="list-style-type: none"> To arrange weekly rehearsals to enhance the standard of the chamber orchestra To provide performance opportunities for string, wind and brass players To introduce the selected music piece to the audience 	<ul style="list-style-type: none"> Players can represent the School in all matters concerning orchestral playing Players can perform in school events including ceremonies, liturgies and Thanksgiving Nite Players gain confidence when they perform in front of their fellow schoolmates and parents Players are exposed to different music pieces and thus their musical knowledge and playing techniques are enhanced Non-instrument players will develop a sense of appreciation towards western music 	Sep 2017 – Aug 2018	Tutor's remuneration: \$600 x 2 x 36 = \$43,200 Music stands: \$96 x 15 = \$1,440 Band folders = \$48 x 40 = \$1,920 Total = \$46,560	<ul style="list-style-type: none"> More than 50% of the participants attain an attendance of 80% Their participation in class and learning attitude is considered as good by the tutors The participants consider the course useful 	<ol style="list-style-type: none"> Attendance record; Tutors' observation and feedback Students' feedback 	NKW

**Total
\$719,996.00**

Legend: * A: curriculum development; B: enhancing students' language proficiency; C: coping with the diverse and special learning needs of students; D: school administration; E: school activities.